

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, May 25, 2004

The Brookings County Board of County Commissioners met in regular session on Tuesday, May 25, 2004, with the following members present: Deanna Santema, Dennis Falken, and Emil Klavetter. Donald Larson and Mary Negstad were absent attending the WIR Conference. Also present: Stephanie Vogel, Kelly Bakken, Linda Penrod, Robert Hill, Ted Eggebraaten, Gregg Jongeling, Royce Emerick, Martin Stanwick, Brian Miller, Stacy Steffensen, Brian Eclov, and Perry Miller.

CALL TO ORDER

Chairperson Santema called the meeting to order.

CONSENT AGENDA

Chairperson Santema declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the May 25, 2004 Commission Meeting, and the minutes from the May 18, 2004 Commission Meeting. Welfare Matters: Case # 04-053 for utilities was approved. Travel/Education: Denise Brown to go to Aberdeen, SD on June 22, 2004 to attend the NIBR's Upgrade Training.

ROUTINE BUSINESS

Motion by Klavetter, seconded by Falken, to approve the following claims. Roll Call Vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes. Allied Oil & Supply, tires \$208.64; Allstate Imaging, ribbons \$345.25; Anderson Oil, diesel fuel \$743.65; Justin Ascherman, meals \$45.10; AT&T, telephone \$141.62; Cyndi Ault, meals/gas \$83.87; Austreim Landscaping, sprinkler heads \$119.70; Avera McKennan Hospital, medical/drug tests \$788.51; Banner Associates, professional fees \$2,600.00; Black Book, car value book \$48.00; Josh Bobzein, meals \$50.00; Kris Bothwell, meals \$24.00; Boyer Ford Truck, parts \$81.96; Boys & Girls Club, juvenile hours \$1,887.00; Bkgs Area Chamber, meetings \$105.00; Bkgs City, utilities \$286.72; Bkgs Clinic, medical \$45.83; Bkgs Clerk of Courts, juvenile restitution \$1,061.62; Bkgs Register, ads/publications \$966.83; Bkgs Electric Const, add outlets \$193.38; Bkgs Hospital, ambulance/blood tests/medical \$9,521.54; Buhl's Cleaners, rugs/rental \$61.80; C&R Supply, parts/repair \$4,965.79; Cellular One, telephone/antennae \$671.42; Central Business Supply, maintenance/office supplies/service \$4,452.49; Central Station Security, monitoring \$55.00; Concrete Materials, cold mix \$438.90; Cook's Office Products, maintenance/supplies \$282.53; Cook's Recycling, commercial service \$316.00; Credit Bureau of Sioux Falls, skip tracing \$12.00; Dakota Abstract, rent/utilities \$1,676.15; Dale's Alignment, parts/labor \$69.05; Diamond Mowers, parts \$911.18; Joyce Dragseth, meals \$40.00; Election Systems & Software, scanner picks/headers \$1,357.83; Farmer's Coop, LP gas \$318.71; First Nat'l Bank Mastercard, gas \$136.79; First Nat'l Bank, lease payment \$12,730.00; Foerster Wholesale, paper/supplies \$280.70; G&K Services, laundry service \$223.03; Governor's Inn, rooms \$605.00; Grainger, blade \$16.33; Vicki Hanna, meals/mileage \$132.78; Harold's Printing, minute book/petitions \$294.30; Harold's Photo Centers, photo finishing \$20.46; Patricia Hartsel, transcript \$20.00; Gary Heldt, mileage/fees/supplies \$104.42;

Robert Hill, meals/gas/motel \$145.00; Hy-Vee Food Store, inmate meals/food \$7,316.15; IAAO, membership dues \$155.00; Insty-Prints, forms \$274.82; Janitor's Closet, janitorial supplies \$197.98; Randy Jensen, meeting/mileage \$33.12; Mike Kidwiler, meeting/mileage \$32.25; Darrel Kleinjan, meeting/mileage \$36.02; Doris Knutson, meals \$24.00; Duane Knutson, meeting/mileage \$27.61; Dave Koch, scuba class \$200.00; L&L Parts, parts/filters \$164.44; Language Line Services, interpretation \$49.50; Lar-Jo's, record book \$75.00; Donald Larson, room \$39.87; Leisure Pro, equipment \$886.99; Lewis & Clark Mental, MI hearings \$125.00; Lyle's Signs, signs \$518.08; Lynn Peavey Company, supplies \$90.90; ME McCann, CAA \$1,447.86; MCI, telephone \$94.79; M&T Inc, medical supplies \$51.25; Manatron Inc, software support \$4,032.00; Mastercard, gas \$48.19; Midwest Credit, execution \$99.00; Minnehaha Co Juvenile, foster care \$1,540.00; Moritz Publishing, inserts \$24.00; Mulhair's, carpet \$1,535.04; Nat'l 4-H Council, supplies \$318.69; Mary Negstad, mileage \$37.70; Darrel Nelson, meeting/mileage \$30.51; Nancy Nelson, CAA \$41.76; Ope Niemeyer, carpet installation \$1,009.56; Nortek Computers, cable \$5.99; Northwestern Public Service, utilities \$1,344.68; Sean O'Brien, CAA \$275.48; Mike Olson, meeting/mileage \$37.76; Perry Rentals, rent \$395.00; Gary Pierce, variance request refund \$100.00; Pomp's Tire Service, repair \$169.00; Precision Dent, repair \$250.00; Pro-Action, uniforms \$124.96; Purchase Power, transaction charge \$14.61; Qualified Presort, MV renewal notices \$655.99; Qwest, database \$300.21; Rainbow Car Wash, car wash \$6.61; Rental Depot, tool rental \$26.90; Rick Ribstein, CAA \$882.73; Robert Rochel, meeting/mileage \$34.57; Running's Big R, supplies \$88.12; Layne Saathoff, meeting/mileage \$38.34; Vicki Schnetzer, 4-H judge/meal/mileage \$95.80; SD Federal Property, supplies \$181.00; Shephardson Hardware Hank, keys \$6.67; Sinai Coop, diesel fuel \$722.25; Sioux Falls Two Way, repair \$94.37; Sioux Valley Energy, utilities \$47.00; Smith Supplies, hardware \$203.33; Software Services, computer assistance \$4,013.75; Kay Solberg, 4-H judge/meal/mileage \$95.80; Sprint, telephone \$58.99; Staff Search, temp help \$547.20; Stacy Steffensen, mileage \$17.40; Connie Stoebner, transcript \$5.60; Sturdevant's Auto, parts/supplies \$135.64; Swiftel Center, upkeep \$2,500.00; Thrifty White, medicine \$762.56; Lionel Torgrude, mileage \$343.14; Town & Country Shopper, ad/notices \$450.00; Turning Point, foster care \$2,430.00; Ultramax, metal jackets \$109.00; University Psychiatry, medical \$94.04; VandenBerg Law, CAA \$108.00; Varian, drug kits \$358.65; Sheryl Vaske, reimbursement \$17.00; Verizon, telephone \$158.35; Barry Vlasman, CAA \$66.24; Wagner Real Estate, inspection fees \$600.00; Terry Wieczorek, CAA \$870.90; Wireless World, phones 240.87; Juror/Witness Fees; Betty Behrens \$20.00; Marc Richards \$20.00.

Deputy Auditor, Kelly Bakken presented the board with the Auditor's Report. Bakken presented the WIC Contract for approval. Motion by Falken, seconded by Klavetter, to approve and authorize Chairperson Santema to sign the State of South Dakota General Contract/Letter of Agreement for Provider Service Between Brookings County and South Dakota Department of Health, Health and Medical Services, WIC Program. The Contract is effective June 1, 2004 - May 31, 2005. Roll Call Vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss Personnel Matters, the SDACC Survey, the Sheriff's Office Chiller, Emergency

Management Grant, Drought Conditions, Union Information, the CERT Program, 1921 Building Parking Lot, and OHE Hearings. Vogel distributed the updated 2004 Contingency List. Be it noted, the board approved the following Personnel Action Notices: Step Increase for Cindy Steffen. New Hires: Summer Office Assistant, Kristin Olsen and 2nd Deputy Register of Deeds, Tammy Hanson.

REGULAR BUSINESS

Highway Superintendent, Ted Eggebraaten and Gregg Jongeling with Banner Associates, Inc. met with the board to discuss the 1921 Building parking lot project. Jongeling updated the board on lighting requirements, estimated costs and completion dates. Be it noted, Jongeling presented the Grant of Permanent Easement for Electrical Meter from the First Presbyterian Church on Lot 13 & 14, Block 10 of Second Addition in the City of Brookings.

Motion by Klavetter, seconded by Falken, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$26,890.27; Reason: Program Funding for DOJ/OJP Equipment - 2003 Part II Grant; Receipt # 87455: Line #22600X4296222. Roll call vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

PUBLIC HEARING

As scheduled, Chairperson Santema opened the Public Hearing at 9:00am to Re-zone Lot 17 of Ramlo Shores Subdivision. Chairperson Santema called for proponents and opponents. Zoning & Drainage Director, Robert Hill updated the board on the Re-zoning. Chairperson Santema closed the Public Hearing. Motion by Klavetter, seconded by Falken, to approve the Re-zoning of Lot 17 of Ramlo Shores Subdivision located in E1/2 NW1/4 & Government Lots 3 and 4, Section 21 T112N, R47W (Lake Hendricks Township). The property will be Re-zoned from Agricultural District to a Lake-Park District. Roll call vote: Klavetter "Aye," Falken "Aye," Santema "Aye." Motion passes.

REGULAR BUSINESS

Sheriff, Martin Stanwick met with the board to discuss the Animal Control Contract. Motion by Falken, seconded by Klavetter, to approve and authorize Chairperson Santema to sign the Animal Control Enforcement Agreement between the City of Brookings and Brookings County. The Agreement is effective June 1, 2004, and shall remain in force until terminated. Roll call vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Commission Assistant/Personnel Director, Stephanie Vogel met with the board to discuss the Sheriff's Office Chiller System.

Motion by Klavetter, seconded by Falken, to declare the replacement of the Sheriff's Office Chiller System an emergency, based on the health and welfare of Brookings County inmates. Roll call vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Motion by Falken, seconded by Klavetter, to accept the following quotes for the replacement of the Sheriff's Office Chiller System: Hander Inc. Plumbing & Heating, Sioux Falls, SD \$24,495.00; Johnson Controls, Inc. Controls Group, Sioux Falls, SD \$22,264.00. Roll call vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

Motion by Klavetter, seconded by Falken, to award and authorize Chairperson Santema to sign the proposal with Johnson Controls, Inc. Controls Group, Sioux Falls, SD in the amount of \$22,264.00 for the replacement of the Sheriff's Office Chiller System. Roll call vote: Klavetter "Aye," Falken "Aye," Santema "Aye." Motion passes.

PUBLIC HEARING

As scheduled, Chairperson Santema opened the Public Hearing at 9:30am for the Renewal Applications for the Malt Beverage Beer License within the County of Brookings, outside of the municipality for the 2004-2005 licensing period. Chairperson Santema called for proponents and opponents. Election Supervisor, Stacy Steffensen updated the board on the Renewal Applications. Chairperson Santema closed the Public Hearing. Motion by Klavetter, seconded by Falken, to renew and authorize Chairperson Santema to sign the Malt Beverage Beer License applications as follows. Roll call vote: Falken "Aye," Klavetter "Aye," Santema "Aye." Motion passes.

NOTICE OF PUBLIC HEARING UPON APPLICATION FOR SALE OF ALCOHOLIC BEVERAGES

NOTICE IS HEREBY GIVEN THAT the Board of County Commissioners in and for the County of Brookings, in the City of Brookings, South Dakota, on the 25th day of May, 2004, at the hour of 9:30 a.m., in the Commission Chambers of the Brookings County Courthouse, will meet in regular session to consider the following renewal applications for Malt Beverage Beer License to operate outside of the municipality for the 2004-2005 licensing period, which have been presented to the Board of County Commissioners and filed in the County Auditor's Office.

- **Country Bait Shop** (Gene & Barb Wiehr), Package/Off-Sale, W 380' of E 980' of N 512' of N ½ NW ¼ Sec 19-109-52 in Lake Sinai Twp
- **Brookings Softball Assoc Concession**, Retail/On-Off Sale, SE ¼ exc E 300' N 940' & S 1700' of Sec 1-109-50 in Medary Twp
- **Voss's Country Corner** (Shirley & Leroy Voss), Retail/On-Off Sale, Lot 3 of Sub of OL "A" of Plat of OL's A,B,C,D,E,F, of SE ¼ of OL "A" of Sec 16-110-50 in Brookings Twp
- **Danceland Campground** (Beach Bums Inc) Retail/On-Off Sale, Unplatted area in Gov Lot 2 exc S 50' exc E 550' McClellan's Sub in NW ¼ Sec 33-109-50 in Medary Twp
- **Wagon Wheel Resort** (Samuel & Joy D Ater), Retail/On-Off Sale, Lots 1-2 in DeBoers Add in Govt Lot 6 in Oakwood Twp
- **Meadow Creek Golf Club**, Retail/On-Off Sale, N 444' & S 380' of N 824' exc W 420' of the N 720' thereof, of W ½ W ½ SE ¼ in Sec 23-110-51 in Volga Twp
- **B & S Fuel Stop** (Robert or Sharon Krogman), Retail/On-Off Sale, OL "C" of SE ¼ exc H-1 Sec 16-110-50 in Brookings Twp
- **Country Pump** (Laser Marketing Inc), Retail/On-Off Sale, N 250' of OL 1 of NW ¼ NW ¼ Sec 18-111-48 in Sherman Twp
- **Brookings Country Club Inc**, Retail/On-Off Sale, Govt Lots 8-9 & OL "B" in SE ¼ Sec 28-109-50 and E ½ SE ¼ exc OL "B" & exc Country Club Add (inc. Country Club Drive) in Medary Twp
- **Skyview Junction LLC**, Retail/On-Off Sale, N 550' of E 325' exc Hwy Right-of-Way of NE ¼ NE ¼ in Sec 8-109-47 in Elkton Twp
- **Elkton Farmers Union Coop Oil Assoc**, Retail/On-Off Sale, SE ¼ SE ¼ of Sec 17-109-47 and referred to as "Cutoff containing 2.36 acres, more or less" on the Plat of Lots H-1 and H-2 of Sec 17-109-47 in Elkton Twp
- **Arlington Beach Resort** (Gary Cooper, Western Steel Buildings Inc), Retail/On-Off Sale, OL "A" & E 112' of "B" Lake Poinsett Heights OL A & B in Laketon Twp

REGULAR BUSINESS

Highway Superintendent, Ted Eggebraaten met with the board to discuss Highway Matters. Eggebraaten updated the board on the County Road 2 project.

COMMISSIONER'S OPEN DISCUSSION

Be it noted, the board discussed the CERT Program, Drought Concerns, Contingency Funds and Budget, and the South Dakota Association of County Commissioners Survey.

Commissioner Santema updated the board on the E911 meeting, LEPC meeting, County Interviews, and CERT Invitations.

ADJOURNMENT

Chairperson Santema declared the meeting adjourned until 8:30am Tuesday, June 1, 2004.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans With Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office